

Certified Cervical & Temporomandibular Therapist (CCTT)

– Full Application Instructions

Step 1 – Pay the Application Fee

- **Fee:** \$750 (USD)
 - **Deadline: March 1** at 11:59 PM Eastern Time of the year you wish to sit for the exam.
 - Payment is made securely by credit card after submitting the online form.
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Step 2 – Complete the Application Form

- The form will open on **January 1** each year.
 - You must pay the \$750 fee **before** you can access the form.
 - Provide all required documentation:
 - Proof of eligibility (see *Full Eligibility Requirements*)
 - Copies of your PT license, professional credentials, and ID photo
 - Letters of recommendation
 - CEU documentation meeting Category 1 requirements
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Step 3 – Application Review

- All application information is securely transmitted and stored on a secure server.
 - The PTBCCT Application Committee will review your submission.
 - If approved, an **Authorization Letter** will be emailed to you.
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Step 4 – Sit for the Examination

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- **Onsite Testing:** Conducted the day before the annual **American Academy of Orofacial Pain (AAOP)** Conference.
 - **Offsite Testing:** May be available upon request.
 - You must bring your Authorization Letter **and** a valid photo ID to the exam site.
 - No exceptions will be made to this requirement.
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Refund & Retake Policy

- **If your application is denied:** \$600 of the \$750 fee will be refunded.
 - **If you fail the exam:** You may retake it within one year for a fee of **\$375**.
 - After one year, you must reapply and pay the full application fee.
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Important Dates

- **January 1:** Application form opens
 - **March 1:** Application deadline and fee due
 - **AAOP Conference (Annual):** Examination date
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Related Documents:

- *Full Eligibility Requirements*
- *CEU Policy – Category 1 & 2 Criteria*
- *Sample Questions*
- *Full Study Guide & Reading List*